

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Windsor Place
London, W1H 9XB

Subject: Cancellation of Oyster Card

Dear Customer Service,

I am writing to formally request the cancellation of my Oyster Card,
details are as follows:

- Name: [Your Full Name]
- Oyster Card Number: [Your Oyster Card Number]
- Date of Birth: [Your Date of Birth]

Please confirm the cancellation of my card and provide any necessary
information regarding any remaining balance I may have.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]