

[Your Name]
[Your Address]
[City, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Transport for London

[Address of Transport for London]

[City, Zip Code]

Dear Sir/Madam,

Subject: Oyster Card Renewal Request

I am writing to request the renewal of my Oyster card. My card details are as follows:

- Card Number: [Your Card Number]
- Expiration Date: [Current Expiration Date]

I would like to ensure that I can continue to use my Oyster card without interruption. Please find enclosed any required documents for the renewal process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Enclosures: if any]