

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Transport for London
Oyster Card Customer Services
4th Floor
14 Pier Walk
London SE10 0ES

Dear Sir/Madam,

Subject: Application for Oyster Card

I am writing to apply for a new Oyster Card. Please find my details below:

Full Name: [Your Full Name]
Date of Birth: [Your Date of Birth]
Address: [Your Address]
Postcode: [Your Postcode]
Email: [Your Email Address]
Phone Number: [Your Phone Number]

I would like to use the Oyster Card for [mention purpose, e.g., daily commuting, travel within London, etc.]. I am aware of the terms and conditions associated with its use and will adhere to them.

Enclosed, please find a copy of my identification and a recent passport-sized photograph as required.

Thank you for processing my application. I look forward to receiving my Oyster Card at your earliest convenience.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]