

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Application for Oyster Card

I am writing to apply for an Oyster Card to facilitate my travel within London. Below are the details required for my application:

1. ****Personal Information****

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Email: [Your Email Address]
- Phone Number: [Your Phone Number]

2. ****Type of Oyster Card****

- [Select between: Standard Oyster Card, Student Oyster Card, etc.]

3. ****Payment Method****

- [Indicate payment method for card fee, if applicable]

4. ****Additional Information****

- [Any special requirements or additional requests]

I have enclosed the necessary documents as required for the application process. Please let me know if you require any further information. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]