

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Aylesbury Road
London, SE16 7UL

Dear Sir/Madam,

Subject: Request for Oyster Card

I am writing to request an Oyster Card for my travel needs in London.

My details are as follows:

- Full Name: [Your Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Contact Number: [Your Phone Number]
- Email: [Your Email Address]

I look forward to your prompt assistance in processing my request.

Thank you for your attention to this matter.

Sincerely,

[Your Name]