

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
14th Floor, 55 Broadway
London, SW1H 0BD

Dear Sir/Madam,

Subject: Application for Oyster Card

I am writing to apply for an Oyster Card for my travel needs within London. My details are as follows:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

Postcode: [Your Postcode]

Please find enclosed a copy of my identification and proof of address as required. I would like to request a standard Oyster Card that I can use for both bus and underground services.

I appreciate your assistance with my application and look forward to receiving my Oyster Card at the earliest possible convenience.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]