

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London SE10 0ES

Dear Sir/Madam,

I am writing to apply for an Oyster card. Below are the details required for my application:

Full Name: [Your Full Name]
Date of Birth: [Your Date of Birth]
Address: [Your Current Address]
Contact Number: [Your Phone Number]
Email Address: [Your Email Address]

I understand that the Oyster card will allow me to benefit from reduced fares on public transport services in London. Please let me know if you require any additional information to process my application.

Thank you for your assistance.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Typed Name]