

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
Oxford University  
[University Address]  
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my interest in applying for the [Name of Scholarship] at Oxford University. With a deep commitment to [Your Field of Study], I am eager to further my education and research at such a prestigious institution.

As an enthusiastic and dedicated student, I have [mention relevant academic achievements, extracurricular activities, or work experience]. My passion for [Field or Subject] has been evident through [specific examples of projects, volunteer work, or leadership roles]. I believe that my background and aspirations align closely with the values and objectives of Oxford University.

I am particularly drawn to the [specific program or department] at Oxford, as it offers [highlight unique aspects of the program or research opportunities]. I am confident that receiving the [Name of Scholarship] would not only ease my financial burden but also enable me to fully immerse myself in my studies and contribute positively to the university community.

In conclusion, I would be immensely grateful for the opportunity to be considered for the [Name of Scholarship]. I am excited about the potential of studying at Oxford University and the chance to engage with esteemed faculty and fellow students who share my passion for [Field of Study].

Thank you for considering my application. I look forward to the possibility of contributing to and growing within the esteemed community at Oxford University.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Enclosures: CV, academic transcripts, etc.]