

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
University of Oxford  
Wellington Square  
Oxford, OX1 2JD  
United Kingdom

Dear Admissions Officer,

[Subject: Application for Admission to [Program Name]]

I hope this letter finds you well. I am writing to express my interest in applying for the [specific program or course] at the University of Oxford for the [fall/spring] intake of [year].

[Paragraph detailing your academic background, qualifications, and relevant experiences.]

[Paragraph explaining your motivation for applying to Oxford and your future aspirations that connect with the program.]

I appreciate your consideration of my application and look forward to the opportunity to contribute to the vibrant academic community at Oxford.

Thank you for your time and consideration.

Sincerely,

[Your Name]