

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
University of Oxford  
Wellington Square  
Oxford, OX1 2JD  
United Kingdom

Dear Admissions Committee,

Subject: Appeal for Admission Decision - [Your Application ID or Course Name]

I hope this letter finds you well. I am writing to formally appeal the admission decision regarding my application for the [specific course/program] at Oxford University for the [academic year/term]. I appreciate the time and effort the committee has dedicated to reviewing my application.

[Begin the body of the letter here. Provide a brief outline of your application, mentioning key achievements, relevant experiences, or any extenuating circumstances that may have affected your application. Be succinct but persuasive in presenting your case.]

Additionally, I would like to highlight [any new information or developments since your application submission that may strengthen your case, such as improved grades, new awards, or relevant experiences].

I believe that my passion for [your field of study] and my commitment to [goals or values related to the university] make me a strong candidate for admission. I respectfully request a reconsideration of my application and the opportunity to contribute to the diverse academic community at Oxford.

Thank you for considering my appeal. I look forward to the possibility of discussing my application further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Your Application ID] (if applicable)