

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: Request to Open a Minor's Account

Dear [Bank Manager's Name],

I am writing to request the opening of a minor's savings account for my child, [Child's Full Name], who is [Child's Age] years old.

As a parent/guardian, I understand the importance of teaching financial responsibility and savings at an early age. I believe that having a bank account will provide [Child's Name] with a great opportunity to learn about managing money.

Please find attached the necessary documents for the account setup:

1. A copy of my ID
2. A copy of [Child's Name]'s birth certificate
3. Proof of address

I would appreciate your guidance regarding any additional requirements or forms that may need to be completed.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]