

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Ooma Customer Support

[Ooma Support Address]
[City, State, Zip Code]

Subject: Support Request for Technical Issues

Dear Ooma Support Team,

I hope this message finds you well. I am writing to request assistance with a technical issue I am experiencing with my Ooma service.

****Description of the Issue:****

[Briefly describe the technical issue you are facing, including when it started and any error messages you have encountered.]

****Steps Taken to Resolve the Issue:****

- [List any troubleshooting steps you have tried, such as restarting the device, checking connections, etc.]

****Account Information:****

- Account Holder Name: [Your Name]

- Account Number: [Your Account Number]

- Phone Number Associated with the Service: [Your Phone Number]

I would appreciate your guidance in resolving this issue as soon as possible. Please let me know if you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]