

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Ooma Customer Service

[Ooma Address]
[City, State, Zip Code]

Dear Ooma Customer Service,

Subject: Subscription Renewal

I hope this message finds you well. I am writing to request the renewal of my Ooma subscription, which is set to expire on [Expiration Date]. My account number is [Your Account Number].

I would like to continue enjoying the services provided by Ooma, including [mention any specific features you use], and appreciate the quality of service I have experienced thus far.

Please let me know if there are any steps I need to take to ensure my subscription is renewed seamlessly. I look forward to your prompt confirmation of the renewal.

Thank you for your assistance!

Sincerely,
[Your Name]