

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Teacher's Name]  
[School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to express my gratitude for the invaluable impact you had on my education and personal growth during my time at [School's Name].

Your passion for teaching and dedication to your students inspired me greatly. I often reflect on the lessons I learned in your class, particularly [specific lesson or experience], which has continued to influence my academic and life choices.

I would love to hear how you have been and any updates from the school. I genuinely appreciate everything you have done for your students, including me.

Thank you once again for your support and guidance.

Warm regards,

[Your Name]  
[Your Contact Information]