

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Friend's Name],

I hope this letter finds you well. It has been far too long since we last connected, and I often find myself reminiscing about the good times we shared.

Life has certainly taken us on different paths, but I want you to know that I think of you often. [Include a specific memory or moment that made an impact on you.]

I would love to hear about what you've been up to, your projects, and how life is treating you these days. I genuinely miss our conversations and the laughter we shared.

Please let me know if you would be interested in catching up. Perhaps we can schedule a call or even meet up if circumstances allow.

Take care, and I look forward to hearing from you soon.

Warmest regards,

[Your Name]