

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Former Friend's Name]  
[Former Friend's Address]  
[City, State, Zip Code]

Dear [Former Friend's Name],

I hope this letter finds you well. It has been a while since we last connected, and I often find myself reflecting on the memories we shared.

[Insert a cherished memory or moment you experienced together.]

I want to express how much those moments meant to me and how grateful I am for the friendship we had. It's not easy to let go of connections that were once so important.

I understand that life can take us in different directions, but I would love the opportunity to catch up and perhaps rekindle our friendship.

[Mention any changes or updates in your life that might interest them.]

Please know that I genuinely care about your well-being and would love to hear how you have been doing. If you're open to it, I would be delighted to reconnect.

Take care, and I hope to hear from you soon.

Warm regards,

[Your Name]