

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Friend's Name]  
[Friend's Address]  
[City, State, Zip Code]  
Dear [Friend's Name],

I hope this letter finds you well. It has been far too long since we last connected, and I often find myself reminiscing about the wonderful times we shared. I can still recall the laughter and the adventures we embarked on together, and it brings a smile to my face.

Life has taken us on different paths, and I completely understand how busy things can get. However, I would love the chance to reconnect and catch up on everything that has happened since we last spoke. I miss our deep conversations and the effortless connection we had.

If you're open to it, I would be thrilled to meet up for coffee or even just have a chat over the phone. There's so much I want to share, and I would love to hear about your life and experiences too.

Please let me know if you'd be interested. I genuinely look forward to hearing from you and hopefully rekindling our friendship.

Take care and warm regards,

[Your Name]