[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you well. It has been too long since we last connected, and I wanted to reach out and remind you how much you mean to me.

I know life can be challenging at times, and it's easy to feel overwhelmed. I want you to remember the incredible person you are and the strength you possess. Your resilience has always inspired those around you, and I believe in your ability to overcome anything life throws your way.

Whatever you're going through right now, know that you are not alone. I am here for you, cheering you on from afar. Take it one day at a time, and don't hesitate to lean on your friends.

Let's catch up soon--I'd love to hear all about what you've been up to and offer my support. Remember, brighter days are ahead, and you're capable of achieving amazing things.

Take care and hold on to hope.

Warmest wishes,

[Your Name]