

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you well! It feels like ages since we last caught up, and I often think about the good times we had back in school. Remember those long lunch breaks and our endless conversations?

Life here has been pretty good. I recently [share a personal update, e.g., started a new job, moved to a new place, etc.]. How about you? What have you been up to lately? I'd love to hear about your adventures and any new hobbies you've picked up!

Let's try to meet up soon or at least have a call. I miss our chats and would love to reminisce about old times while catching up on everything that's new.

Take care and write back when you can!

Best,
[Your Name]