

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! It feels like ages since we last connected, and I often reminisce about the wonderful memories we created together. From our late-night talks to spontaneous adventures, those moments have always held a special place in my heart.

I wanted to take a moment to express how much your friendship means to me. Your unwavering support and infectious laughter have always brightened my days. No matter the distance or time that separates us, you have a friend in me always.

I'd love to hear about what's been going on in your life. How's your family? What new interests have you discovered? I miss our long chats and would cherish the opportunity to catch up.

Let's plan a call or even a reunion soon. I can't wait to share more memories and laughter with you!

Take care of yourself, and know that you are thought of fondly.

Warmest regards,

[Your Name]