

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to invite you to visit me in [Country] for [Duration of Stay] from [Start Date] to [End Date]. The purpose of your visit is [Reason for Visit, e.g., tourism, family reunion, attending an event]. During your stay, I will ensure that you have a comfortable accommodation at my home located at [Your Address]. I will also cover your travel expenses and provide support for your daily needs.

Please find attached my passport copy and proof of my residence for your reference.

I look forward to your positive response.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Relationship to the Recipient]