

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Internship Position] at [Company's Name] as advertised [where you found the internship]. I am currently a [Your Year, e.g., sophomore] studying [Your Major] at [Your University], and I am eager to apply my academic knowledge and skills in a real-world setting.

During my time at [Your University], I have developed a strong foundation in [relevant skills or courses], which I believe aligns well with the goals of your team. For example, in my [specific project or course], I [describe a relevant experience or achievement]. This experience helped me develop [specific skills or qualities], which I am excited to bring to [Company's Name].

I am particularly drawn to [Company's Name] because of [specific reason related to the company's mission, projects, or values]. I admire [specific project or value], and I am enthusiastic about the opportunity to contribute to such impactful work while gaining valuable experience. I am confident that my proactive attitude, passion for [industry/field], and willingness to learn will enable me to make a positive impact as an intern at [Company's Name]. I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the needs of your team.

Thank you for considering my application. I hope to bring my skills and dedication to [Company's Name] and contribute to the ongoing success of your projects. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email].

Sincerely,
[Your Name]