

Subject: Oil Change Appointment Confirmation

Dear [Customer Name],

Thank you for scheduling your oil change with us! Here are the details of your appointment:

**\*\*Appointment Date:\*\*** [Date]

**\*\*Appointment Time:\*\*** [Time]

**\*\*Location:\*\*** [Service Center Name and Address]

**\*\*Service Requested:\*\*** Oil Change

Please arrive 10 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Phone Number] or [Email Address].

Looking forward to seeing you!

Best regards,

[Your Name]

[Your Position]

[Service Center Name]

[Contact Information]

[Website URL]