

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to confirm my residency in Ohio. I have been residing at
[Your Address] since [Date of Move-In].

Please find attached proof of my residency, including [list of documents,
e.g., utility bills, lease agreement, etc.].

If you require any further information, please feel free to contact me at
[Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]