

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Organization/Institution Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to express my interest in pursuing a residency position at [Institution/Program Name] in Ohio.

I am a recent graduate of [Your Medical School/Program] with a passion for [specific area of medicine/interest]. Throughout my training, I have developed skills in [mention specific skills or experiences relevant to the residency], which I believe align well with the mission and values of [Institution/Program Name].

I am particularly drawn to Ohio because of [mention any personal connection, research opportunities, or specific reasons related to Ohio]. I am eager to contribute to your team and further enhance my clinical skills while providing excellent patient care.

Enclosed with this letter are my CV and letters of recommendation. I would be grateful for the opportunity to discuss my application further. Thank you for considering my candidacy.

Sincerely,

[Your Name]

[Your Medical School] Graduating Class of [Year]