```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Organization Address]
[City, State, Zip Code]
Dear [Recipient Name],
I am writing to confirm my residency in the state of Ohio. My current
address is [Your Address], and I have been a resident of Ohio since [Date
you moved to Ohio].
To support my claim of residency, I have enclosed copies of the following
documents:
1. [Type of Document 1]
2. [Type of Document 2]
3. [Type of Document 3]
Please let me know if you require any additional information or
documentation to verify my residency.
Thank you for your attention to this matter.
```

Sincerely,

[Your Printed Name]

[Your Signature (if sending a hard copy)]