

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing this letter to confirm my residency in Ohio for [specific purpose, e.g., enrollment, tax purposes, etc.].

I have been a resident of Ohio since [Date of Move] and currently reside at [Your Address]. My intent is to establish my permanent residence in Ohio, and I am providing the necessary documentation to support my claim.

[Include any relevant documents or information, such as copies of utility bills, lease agreements, or identification that verifies your Ohio residency.]

If you require any further information or additional documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]