

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to provide proof of residency in Ohio. I, [Your Name], currently reside at [Your Address] in [City, State]. I have been living at this address since [Move-in Date].

Enclosed with this letter are copies of the following documents as evidence of my residency:

1. [Document 1: e.g., Utility Bill]
2. [Document 2: e.g., Lease Agreement]
3. [Document 3: e.g., Bank Statement]

If you require any further information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]