

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to confirm my residency in Ohio. I have been a resident of [City or County] since [Date of Move], and I currently reside at the address listed above.

I have attached copies of the following documents to verify my residency:

1. [Document Type, e.g., utility bill, lease agreement, etc.]
2. [Document Type]
3. [Document Type]

Please feel free to contact me if you require any further information or additional documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]