

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Subject: Proof of Income for Unemployment Benefits

Dear [Recipient Name],

I am writing to provide proof of income as part of my application for unemployment benefits in Ohio. Please find my income details listed below:

1. **Full Name:** [Your Full Name]
2. **Social Security Number:** [Your SSN]
3. **Position/Title:** [Your Job Title]
4. **Employer Name:** [Your Employer's Name]
5. **Employer Address:** [Employer's Address]
6. **Dates of Employment:** [Start Date] to [End Date or Present]
7. **Hourly Wage/Salary:** [Your Wage/Salary]
8. **Total Earnings:** [Total earnings during the specified period]

Attached are the following documents to support my claim:

- [Pay Stubs/Tax Forms]
- [Employment Verification Letter]
- [Any other relevant documents]

I appreciate your attention to this matter, and I hope to receive confirmation of my unemployment benefits soon. Should you require any additional information, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]