

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Ohio Department of Job and Family Services]
[Address]
[City, State, Zip Code]

Subject: Letter of Support for Unemployment Benefits Appeal

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to express my support for [Applicant's Full Name] regarding their appeal for unemployment benefits.

I have known [Applicant's Name] for [duration of your relationship] and can attest to their character and work ethic. [Provide specific examples of their employment history, contributions, and why they are deserving of support.]

[Discuss the circumstances that led to their unemployment, emphasizing any factors outside of their control.]

I believe that [Applicant's Name] deserves the opportunity to receive unemployment benefits as they navigate this challenging time. [Mention any personal testimonials or experiences that reinforce your support.]

Thank you for considering this request. I hope you will take my comments into account when reviewing [Applicant's Name]'s appeal.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]