

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Scholarship Committee]  
Ohio State University  
[University Address]  
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my sincere interest in the [Name of Scholarship] offered by Ohio State University. As a prospective student majoring in [Your Major], I strive to pursue my academic and professional goals while contributing positively to the university community.

Throughout my high school years, I have been actively involved in [list relevant extracurricular activities, volunteer work, or leadership roles]. These experiences have shaped my character and reinforced my commitment to [explain how these experiences relate to your academic and career ambitions].

Academically, I have maintained a [Your GPA] GPA and have taken [mention any advanced courses or special programs]. My passion for [Your Major or Field] has driven me to seek opportunities that challenge me and allow me to grow. I believe that the resources and education provided by Ohio State University will be instrumental in my journey toward becoming [Your Career Goal].

Receiving the [Name of Scholarship] would significantly alleviate the financial burden of my education and enable me to focus more on my studies and community involvement. I am committed to making the most of this opportunity and giving back to the university through [mention any specific ways you plan to contribute, such as mentoring other students or participating in community service].

Thank you for considering my application. I look forward to the opportunity to contribute to Ohio State University and to furthering my education with the help of this scholarship.

Sincerely,  
[Your Name]