

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Office of Student Financial Aid
Ohio State University
[Office Address]

[City, State, ZIP Code]

Dear Financial Aid Officer,
Subject: Request for Financial Aid Consideration

I hope this message finds you well. I am writing to formally request consideration for financial aid for the [academic year/semester] at Ohio State University. I am a [Your Year, e.g., freshman, sophomore] majoring in [Your Major], and I am eager to further my education at this prestigious institution.

Due to [briefly explain your financial situation, e.g., unexpected family expenses, loss of income, etc.], I am facing challenges in covering my tuition and living expenses. I have attached relevant documentation to support my request.

I am committed to my education and maintaining a high academic standard. Financial assistance would greatly alleviate my financial burden and allow me to focus on my studies. I appreciate your consideration of my situation and look forward to any assistance you may provide.

Thank you for your time and attention.

Sincerely,

[Your Name]
[Your Student ID Number]