

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Submission of OGC Certificate

I am writing to formally submit the OGC (Open Geospatial Consortium) certificate as per the requirements for [specific purpose or project name].

Enclosed with this letter, you will find the following documents:

1. Copy of the OGC Certificate
2. [Any additional relevant documents]

Please let me know if you require any further information or additional documentation regarding this submission. I appreciate your attention to this matter.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position] (if applicable)
[Your Organization] (if applicable)