

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Title/Position]  
Ogden University  
[University Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am thrilled to formally accept the offer of admission to Ogden University for the [specific program or major] for the [upcoming academic term, e.g., Fall 2024].

I appreciate the opportunity to be part of such a prestigious institution and am excited about the academic and extracurricular experiences that await me.

Please let me know if there are any additional steps required on my part, such as confirming my enrollment or making a deposit.

Thank you once again for this incredible opportunity. I look forward to joining the Ogden University community soon!

Sincerely,

[Your Name]  
[Student ID (if applicable)]