

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my support for [Applicant's Name] in their application for the OGP Scholarship. As [Your Relationship to the Applicant], I have witnessed [his/her/their] dedication and passion for [field of study] firsthand.

[Include a paragraph detailing the applicant's achievements, skills, and experiences relevant to the scholarship.]

I firmly believe that [Applicant's Name] possesses the qualities that align with the values and goals of the OGP Scholarship program. [Provide specific examples or anecdotes that support your endorsement.]

This scholarship will not only aid [Applicant's Name] in [specific goals or projects related to their studies], but it will also contribute to [broader impact or contribution to the community or field].

Thank you for considering this application. I have no doubt that [Applicant's Name] will make the most of this opportunity, and I wholeheartedly support [his/her/their] candidacy.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Organization, if applicable]  
[Your Signature (if sending a hard copy)]