

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
Ogden University  
[University Address]  
[City, State, Zip Code]

Dear Scholarship Committee Members,

I am writing to formally apply for the [Name of Scholarship] at Ogden University. As a [your year, e.g., high school senior, undergraduate student, etc.] with a passion for [your field of study or interest], I believe that this scholarship will greatly assist me in achieving my academic and career goals.

I am currently involved in [mention relevant extracurricular activities, work experience, or community service], which has helped me develop skills in [list skills relevant to the scholarship or your field]. My academic achievements include [briefly mention your GPA, high scores, or relevant courses].

Receiving this scholarship would not only alleviate some financial burdens but also motivate me to further excel in my studies and contribute positively to the Ogden University community. I have attached my [mention any documents, e.g., transcripts, letters of recommendation] for your review.

Thank you for considering my application. I look forward to the opportunity to demonstrate my dedication to my studies and contributions to Ogden University.

Sincerely,

[Your Name]

[Your Student ID, if applicable]