

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Financial Aid Office]

Ogden University

[University Address]  
[City, State, Zip Code]

Dear [Financial Aid Officer's Name or Financial Aid Committee],

Subject: Financial Aid Award Notification

I am writing to formally acknowledge the receipt of my financial aid award notification for the [Academic Year] at Ogden University. I am grateful for the support provided by the university, and I appreciate the efforts made to assist students in funding their education.

Award Details:

- \*\*Name:\*\* [Your Full Name]
- \*\*Student ID:\*\* [Your Student ID]
- \*\*Award Type:\*\* [Type of Aid - Grant, Loan, Scholarship, etc.]
- \*\*Total Award Amount:\*\* \$[Amount]
- \*\*Award Period:\*\* [Start Date] to [End Date]

I understand the details of the financial aid package and the responsibilities that come with it. I accept the awarded financial aid and will abide by all terms and conditions outlined in the financial aid agreement. Should I need to make any adjustments or if additional documentation is required, please let me know at your earliest convenience.

Thank you once again for this opportunity. I am looking forward to continuing my education and attending Ogden University.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]