

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally express my interest in applying for the Open Government Partnership (OGP) initiative. As a dedicated advocate for transparency and civic engagement, I believe that participation in the OGP will allow us to enhance our commitment to open governance and strengthen collaboration with citizens.

Our organization, [Your Organization's Name], has a long-standing history of [briefly describe your organization's mission and relevant experience]. We are particularly eager to engage in this global effort to promote accountability, integrity, and public participation in government processes.

We aim to develop and implement specific commitments that align with OGP values, focusing on [mention key areas of interest, e.g., improving access to information, enhancing public engagement, etc.]. We are excited about the opportunity to share best practices and learn from other member countries while contributing to the overarching goals of the OGP.

Thank you for considering our application. I look forward to the possibility of collaborating with OGP to foster an open and inclusive government for all.

Sincerely,

[Your Name]
[Your Title]
[Your Organization's Name]