

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Person's Name],
I am writing to formally express my interest in the OEC Scholarship and to confirm my eligibility based on the criteria outlined by the organization.

I am currently enrolled in [Your Institution/University Name], pursuing a degree in [Your Major/Field of Study]. I have maintained a GPA of [Your GPA] and have been actively involved in [mention any relevant extracurricular activities, volunteer work, or leadership roles].

As outlined in the OEC Scholarship guidelines, I meet the following eligibility requirements:

1. I am a citizen of [Your Country].
2. I am enrolled as a full-time student in an accredited institution.
3. I have demonstrated financial need through [briefly explain how you meet this requirement].
4. [Include any other eligibility criteria that you meet.]

I am passionate about [briefly mention your career goals or aspirations related to your field of study] and believe that the OEC Scholarship will provide essential support in achieving my educational and professional goals.

Thank you for considering my application. I look forward to the opportunity to contribute to the [Organization's Name] community and to furthering my education with your support.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]