

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Education and Counseling
[University/College Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name or "Scholarship Committee"],

Subject: Appeal for OEC Scholarship Decision

I hope this letter finds you well. I am writing to formally appeal the decision regarding my OEC scholarship application. My name is [Your Name], and I am currently a [your year, e.g., sophomore, junior] majoring in [Your Major] at [University/College Name].

I would like to respectfully request a reconsideration of my application based on [briefly state your reasons, e.g., personal circumstances, academic performance, etc.]. While I understand the competition is intense, I believe my unique situation warrants a second review.

[Provide specific details regarding your circumstances. Mention any challenges you faced, academic achievements, or relevant experiences that support your appeal. Keep it concise yet informative.]

I am deeply committed to my education and my career goals. The OEC scholarship would significantly ease my financial burden and allow me to focus more on my studies and community involvement.

Thank you for considering my appeal. I appreciate your time and support and look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Student ID (if applicable)]