

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to express my intention to apply for the OEC Scholarship for the [specific academic year/term]. As a dedicated student pursuing a degree in [Your Field of Study] at [Your Institution's Name], I am eager to further my education and contribute positively to my community.

My passion for [specific area of interest] has motivated me to excel academically, as evidenced by my [mention any relevant achievements, honors, or experiences]. However, the financial burden of my education poses a challenge that I am striving to overcome. The OEC Scholarship would provide me with the support needed to focus fully on my studies and personal development.

I am committed to using my education to make a meaningful impact in [describe how you plan to contribute to your field/community]. I believe that receiving this scholarship will not only alleviate my financial concerns but also inspire me to strive for excellence in all my endeavors.

Thank you for considering my application. I look forward to the opportunity to demonstrate my qualifications and to further discuss how I can contribute to both the academic community and beyond.

Sincerely,
[Your Name]