

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Visa Office Address]
[Consulate or Embassy Name]
[City, State, Zip Code]

Subject: Support Letter for HK Visa Application

Dear Sir/Madam,

I am writing to support the visa application of [Applicant's Name], who is applying for a [Type of Visa] to visit Hong Kong from [Start Date] to [End Date].

I am [Your Relationship to the Applicant, e.g., a friend, employer, family member], and I am currently residing in [Your Location]. During [his/her/their] visit, I will be responsible for [briefly explain your role, e.g., providing accommodation, financial support, etc.].

The purpose of [Applicant's Name]'s visit is [explain the purpose of the visit, e.g., tourism, business meeting, family visit]. [Include any relevant details about the itinerary, company meetings, or family events].

I assure you that [Applicant's Name] will comply with all visa regulations during the stay in Hong Kong and return to [his/her/their] home country before the visa expires.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or documentation.

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]