

[Your Name]  
[Your Address]  
[City, Postal Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, Postal Code]

Dear [Recipient's Name],

Subject: Application for Hong Kong Visa

I hope this letter finds you well. I am writing to formally request a visa to visit Hong Kong.

I am planning to travel to Hong Kong for [purpose of visit] from [start date] to [end date]. During my stay, I intend to [briefly explain your activities and plans in Hong Kong].

Attached to this letter are the required documents, including:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Proof of accommodation
5. Flight itinerary
6. [Any other relevant documents]

I kindly request that you review my application and grant me the necessary visa for my travel. I am looking forward to your positive response.

Thank you for considering my request.

Yours sincerely,

[Your Name]