

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Hong Kong Immigration Department
[Address of the Immigration Department]
Hong Kong

Subject: Application for Hong Kong Visa

Dear Sir/Madam,

I am writing to submit my application for a [type of visa, e.g., tourist, business, employment] visa to Hong Kong.

Applicant Details:

- Full Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Nationality: [Your Nationality]
- Date of Birth: [Your Date of Birth]

Purpose of Visit:

I intend to visit Hong Kong for [state purpose, e.g., tourism, business meetings, etc.] from [start date] to [end date].

Attached Documents:

- Completed visa application form
- Copy of my passport
- Recent photograph
- [List any other required documents, e.g., travel itinerary, proof of accommodation, financial statements]

I appreciate your attention to my application and look forward to your positive response.

Thank you.

Sincerely,

[Your Signature (if submitting a hard copy)]

[Your Printed Name]

[Additional contact information if necessary]