

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Hong Kong Immigration Department
[Immigration Department Address]
Hong Kong

Dear Sir/Madam,

Subject: Application for Hong Kong Visa

I am writing to apply for a [type of visa] to visit Hong Kong from [start date] to [end date]. The purpose of my visit is [state purpose, e.g., tourism, business, study, etc.].

I have attached the required documents, including:

1. Completed application form
2. Passport-sized photographs
3. Copy of my passport
4. Proof of accommodation
5. Financial statements
6. [Any additional documents]

I appreciate your consideration of my application and look forward to your prompt response.

Thank you for your attention.

Sincerely,
[Your Name]