

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[OECD]
[OECD Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express our interest in establishing a partnership with the OECD to collaborate on [specific project or initiative].

[Briefly describe your organization's mission and how it aligns with OECD's goals. Mention any previous collaborations or relevant experience.]

We believe that by partnering with the OECD, we can [outline potential benefits of the partnership, such as shared knowledge, resources, or expertise]. We are particularly interested in [mention specific areas of mutual interest].

We would appreciate the opportunity to discuss this proposal further. Please let us know your availability for a meeting or a call in the coming weeks.

Thank you for considering our request.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]