

[Your Name]
[Your Title/Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to wholeheartedly endorse [Candidate's Name] for [specific program or position] in occupational therapy. As [your relationship to the candidate--e.g., their professor, supervisor, etc.] at [Your Organization], I have had the pleasure of working with [Candidate's Name] for [duration] and have been consistently impressed by their skills, dedication, and passion for the field.

[Describe specific qualities or experiences that make the candidate a strong fit for occupational therapy, such as clinical skills, interpersonal abilities, or passion for helping others. Include any relevant examples of their work or accomplishments.]

In addition to their technical abilities, [Candidate's Name] possesses excellent communication and teamwork skills, which are essential in any healthcare setting. Their ability to connect with clients and work collaboratively with colleagues has made a positive impact in [specific situation or project].

I am confident that [Candidate's Name] will excel in [specific program or position] and contribute greatly to the field of occupational therapy. I strongly recommend them without reservation. Please feel free to contact me at [your phone number] or [your email address] if you require any further information or insights.

Thank you for considering this exceptional candidate.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title/Position]