

[Your Name]
[Your Position]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Applicant's Name] for the Occupational Therapy Program at [Institution/Organization Name]. Having worked with [him/her/them] for [duration] in my capacity as [your position] at [your organization/institution], I have had the opportunity to observe [his/her/their] growth and dedication in the field of healthcare.

[Applicant's Name] possesses a remarkable ability to connect with clients and understand their unique needs. [He/She/They] has demonstrated exceptional skills in [specific skills or examples relevant to occupational therapy], which I believe will greatly benefit [his/her/their] future patients as an occupational therapist.

In addition to [his/her/their] technical skills, [Applicant's Name] exhibits a strong work ethic and a genuine passion for helping others. [He/She/They] has participated in [mention relevant activities, volunteer work, or internships] that showcase [his/her/their] commitment to improving the quality of life for individuals with diverse needs.

I am confident that [Applicant's Name] will excel in the Occupational Therapy Program and emerge as a compassionate and skilled practitioner. [He/She/They] has my highest recommendation, and I am excited to see the positive impact [he/she/they] will have in the field.

Thank you for considering [Applicant's Name] for admission to your program. Please feel free to contact me if you have any questions or require further information.

Sincerely,

[Your Name]
[Your Position]
[Your Institution/Organization]