

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Occupational Therapy internship position at [Organization Name] as advertised [where you found the internship]. I am currently a [Your Year, e.g., junior] student at [Your University], majoring in [Your Major], and I am eager to apply the skills and knowledge I have gained in my studies to a hands-on environment.

Throughout my academic career, I have developed a strong foundation in [relevant coursework or skills related to occupational therapy]. Additionally, my experience volunteering at [specific organization or setting] has allowed me to work closely with [mention any relevant population or context], enhancing my understanding of patient care and therapeutic techniques.

I am particularly drawn to [Organization Name] because of [specific reason related to the organization's mission, values, or programs]. I admire [specific program or initiative] and would be thrilled to contribute to such impactful work while furthering my development in the field of occupational therapy.

I am confident that my passion for helping others, combined with my academic training and hands-on experience, make me a strong candidate for this internship. I am eager to bring my skills in [specific skills] to your team and learn from experienced professionals in the field.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further. I am available for an interview at your convenience and can be reached at [your phone number] or [your email address].

Sincerely,
[Your Name]